

## BOARD OF DIRECTORS MEETING MINUTES

Meeting Date: Wednesday, March 19, 2008

Meeting Time: 7:30

### PRESENT

Bushman, Patrick - Ludwick Family Fdn.  
Carpenter, Miki – Foothill Presbyterian Hospital  
Chiappetta, Dennis – Athens Services  
Conway, Mike – Coordinating Council  
Davis, Karen – City of Glendora  
Garvin-Smart, Dena – Stellar Business Bank  
Hamlow, Cliff – Azusa Pacific University  
Harwick, Dr. Clint - COUSD  
Hermann, Linda – A. & J Cake and Candy  
Imboden, Fawn - ACCU  
Jafari, D. J. – Glendora Tire & Brake  
Lunde, Rona – Jan's Towing  
Macias, Anthony - Primerica  
Murabito, Gene – Business Systems Support  
Nichols, Dr.Catherine – GUSD  
Overlock, Daryl – America's Home Source  
Pine, Glen – Hawg Heaven  
Schabow, Paul – America's Home Source

### EXCUSED

Bartlett, Matt – Century 21  
Herman, Ken – City of Glendora  
Viera, Dr Michael – Citrus College

### ABSENT

### STAFF

Hodge, Kathy – Director of Operations  
Loomis, Jen – Business Development  
Thompsett, Valarie – Admin Assistant

---

**Call to Order – President D. J. Jafari 7:35 a.m.**

### Pledge of Allegiance

**Approval of Minutes from the February 20, 2008 Board of Directors Meeting** –Motion made by Daryl Overlock and seconded by Dennis Chiappetta

### EXECUTIVE COMMITTEE REPORTS

**President, D. J. Jafari** – D. J. welcomed everyone.

**President –Elect Miki Carpenter** - Miki presented the proposed slate of candidates for the 2008 – 2009 Board of Directors to the current Board for approval. Seven spaces are available and according to the Chamber Bylaws 19 members plus 1 past-president can sit on the Board. The slate is as follows:

Mike Albers - Washington Mutual	Anthony Macias - Primerica
Karen Babineau – Azusa/Glendora Community News	Marco Valle – Atria Rancho Park
Matt Bartlett – Century 21 Masters	Brian Wood – Brian Wood Automotive
John Frisella – Frisellas Roastery	Anne Woods – Express Personnel

Rona Lunde made the motion to accept the proposed slate of directors which was seconded by Daryl Overlock. The slate will be mailed to the membership to vote upon.

**Treasurer's Report, Gene Murabito** –Gene reported that the combined balance in checking and savings is \$56,750.96. Total accounts receivables is \$22,083.78. Our total liabilities are \$5,379.51 of which \$5,000 is the balance remaining on the Chamber improvements. This will be paid off in March. We are at 74% of the budget for revenue and at 71% of budget for expenses. Our net gain for the year is \$10,924.86.

**Ambassador Report, Matt Bartlett** – No report

### STAFF REPORTS

**Director of Operations, Kathy Hodge** –Kathy reported that Athens Services is renewing it's President's Circle membership. Map sales are progressing nicely with approximately \$10,000. in sales to date. We are closing a CD to make the final \$5,000 payment for the Chamber repairs. At a recent meeting with the San Dimas and Azusa Chambers, it was decided to hold a joint holiday mixer at the Country Club. The Country Club had requested that

we do something to make the attendance grow and give them the chance to promote their business to a more diverse group. Attendance at the State of the City Address was good and the joint mixer at Azusa Pacific University with the Azusa Chamber was a fun event.

Glen Pine reminded everyone of the American Cancer Society Relay for Life event on June 7 and 8<sup>th</sup> at Pompei Park. "It would be nice if the Chamber could donate \$100 towards a team and or sponsor a team for the event. Perhaps the staff could take charge of a team. Kathy Hodge agreed to chair a team and the motion to donate \$100 towards a team was made by D. J. Jafari and seconded by Dena Garvin-Smart.

**Director of Business Development, Jen Loomis** – Although we gained 5 new members last month, 5 members dropped. "I will continue to focus on programs to benefit our members and work on keeping those members on the aging report involved." As a way of keeping some of our members active in the Chamber, we are offering them the chance to pay quarterly instead of once a year. It helps to ease the financial burden for some of our struggling members. The Business Expo is sold out with 30 vendors and 3 sponsors. Don't forget the Sexual Harrassment Seminar on April 23<sup>rd</sup> at Bidwell Forum. Jen also reported that she is working on a marketing DVD about the Chamber and the benefit of belonging.

Daryl Overlock asked for a breakdown of benefits we give our renewing members versus the benefits offered to new members.

Miki Carpenter asked how many new members take advantage of the benefits offered to them.

Dennis Chiappetta reminded everyone that the state average for retention is 80% and we do quite well in comparison.

Linda Hermann questioned why so many Village Merchants do not belong to the Chamber, when the Chamber does so much to help support the Village.

Dena Garvin-Smart replied that the Village Merchants are very focused right now on getting their Business Improvement Bid with the City, but said she would ask that question at the next Association meeting.

### **COMMITTEE REPORTS**

**Business Affairs, Miki Carpenter** - Miki reported that the second "I Shop Glendora" pamphlet is due out in April. The cost to advertise in this upcoming issue is less than the previous pamphlet. An ad can be purchased for as low as \$150. Another idea for this issue, is to give a referral fee to groups that advertise or individuals that refer advertisers. Also, Karen Babineau from the Glendora Community News will be running a one page ad featuring the Village Merchants in each issue of the paper.

**Legislative Action, Cliff Hamlow** – Cliff reported that the Legislative Committee is taking a more active role in responding to upcoming legislation. However, some clarification is needed regarding letters that the committee sends to our legislators. Since the material is usually time sensitive, does the Board need to approve each letter before it is sent, or if it falls within the guidelines set by the Legislative Priorities, can the committee send the letter without Board approval?

Dennis Chiappetta reminded Cliff that the correspondence must fall within the guidelines set by the Legislative Priorities.

The Board made the recommendation that Cliff give any letters the Legislative Committee wishes to send to Kathy for review, before mailing them. Mark your calendars for the following 3 Legislative Luncheons:

1. April 4<sup>th</sup> with Supervisor Antonovich discussing the Gold Line and traffic issues.
2. May 16<sup>th</sup> an Education Forum with representatives from Glendora Unified and Charter Oak school districts.
3. June 20<sup>th</sup> an Energy Forum with the area utility companies.

Dark in July and August.

4. September 19<sup>th</sup> a discussion of the upcoming ballot propositions.

Dr. Nichols mentioned that the Glendora Unified School District is bearing down on the legislature regarding the upcoming budget cuts to the schools.

**Flashback, Daryl Overlock** – Daryl reported that Flashback is progressing nicely. The T-shirt design is being modified and WalMart is probably not going to be the major sponsor this year. There will probably be a second stage this year with 50's type entertainment to please those attendees from last year that were unhappy with the change of theme. Remember the date.....August 23<sup>rd</sup>.

**Scholarship Committee, Miki Carpenter** –No report

**Citizen of the Year, Patrick Bushman** - Dr. Bushman reminded everyone of the date for Citizen of the Year. April 17<sup>th</sup> at 6:00 p.m. Invitations are in the mail and it is expected that the 250 available seats will sell out quickly. Athens Services is a major sponsor and once again we owe Citrus College a big thanks for hosting the event. Gene Murabito is the MC and the event promises to once again be the highlight of the year.

### CITY AND COMMUNITY REPORTS

**Glendora City Council, Karen Davis**- No report. Tune in Tuesday nights to watch our City Council meetings live.

**Village Business Association, Dena Garvin- Smart** – Dena reported that the Village Association is under good leadership now and is working to rejuvenate the Village area. T. Phillips is scheduled to open soon. They are just waiting for the final City inspection.

### REPORTS FROM EX-OFFICIO MEMBERS

**Charter Oak School District, Clint Harwick** –Dr. Harwick reported that if the proposed budget cuts take place the amount spent per child per year for education will be reduced by \$800. We really need to lobby our legislators in the next couple of months to let them know how devastating the proposed cuts will be to the future of our children. There are ways to close the gap, such as taking a look at vehicle licensing fees and closing some loop holes.

**GUSD, Catherine Nichols** – Dr. Nichols encouraged everyone to take a close look at Prop. 98 which would permanently reduce school funding. Due to declining enrollments, we have been cutting from the budget for 5 years with no relief from the State. Our legislators need to look at all sides and all options of the budget as there are ways to increase revenue. We live in a global economy and the long-term effects of these proposed cuts will be devastating to our children and our economy. Also we need to make our parents and the community aware of the implications of the proposed cuts.

Gene Murabito informed the Board of a meeting on March 26<sup>th</sup> at 7:00 pm with the Glendora Unified School District and Foundation to inform the community of the proposed budget cuts and to get them involved. Parents are going to be asked to make a donation of \$100 per student.

Dennis Chiappetta suggested that the Chamber do an email blast to the membership informing them of the meeting and include a form letter that they could sign and send to our legislators regarding these proposed budget cuts.

Dr. Nichols concluded on a positive note by letting the Board know that 2 schools are up for the California Distinguished School Award.

**Citrus College, Dr. Michael Viera** –No report.

**Coordinating Council, Mike Conway** – Mike thanked the Chamber for working with the Coordinating Council to promote business opportunities to the community.

**Old Business** –

***New Business*** – A motion was made by Dennis Chiappetta and seconded by Rona Lunde to accept the new members.

Glen Pine thanked Kathy for agreeing to captain a team for the Cancer Society Relay for Life.

*There being no further business, the meeting adjourned at 8:35 am.*

*Minutes recorded by V. Thompsett*