

**Board of Directors Meeting Minutes**  
**Meeting Date: February 17, 2010**  
**Meeting Time: 7:30**

**PRESENT**

Bushman, Dr. Patrick  
Chiappetta, Dennis – Athens Services  
Deal, Debbie – GUSD Fdn.  
Hamlow, Dr. Cliff – APU  
Herman, Ken – City of Glendora  
Hermann, Linda – A & J Cake and Candy  
Imboden, Fawn – ACCU  
Jafari, D. J. – Glendora Tire & Brake  
Loukota, Pat – Coordinating Council  
Lunde, Rona – Jan's Towing  
Murabito, Gene – Business Systems Support  
Nichols, Dr. Catherine – GUSD  
Overlock, Daryl – American Home Source  
Perri, Dr. Geraldine – Citrus College  
Quay, Mary Ann – Vicenti, Lloyd & Stutzman  
Taj, Arif - Sportclips  
Vobecky, Bianca – Ship DTS  
Wood, Brian – Brian Wood Automotive  
Woods, Anne – Express Employment Professionals

**ABSENT**

Carpenter, Miki – Make A Senior Smile  
Garvin-Smart, Dena – Stellar Business Bank  
Harwick, Dr. Clint - COUSD  
Macias, Anthony - Primerica

**STAFF**

Hodge, Kathy – Director of Operations  
Loomis, Jen – Director of Business Development  
Thompsett, Valarie – Administrative Assistant

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**Call to Order –President Dennis Chiappetta 7:30 a.m.**

**Pledge of Allegiance**

**Approval of Minutes from the January 20, 2010 Board of Directors Meeting** –Motion made by Linda Hermann and seconded by Rona Lunde.

**EXECUTIVE COMMITTEE REPORTS**

**President, Dennis Chiappetta** –Dennis opened the meeting by having Rona Lunde read the Chamber's Mission Statement. The Board was asked to look at the list of new members. A motion to accept the new members was made by Rona Lunde and seconded by Daryl Overlock. The Board was instructed to look at the past-due- list and to make calls or make contact with the delinquent members and encourage them to renew their memberships.

Kathy Hodge commented that the Staff works really hard to keep members, by offering payment plans, payment by credit card etc.

**Treasurer's Report** – Gene reported that accounts receivables total \$93,550.81, which is high. Total assets are \$182,511.98. Total income is 11% ahead of budget at \$103,106.31 and total expenses for the year are right in line at 58% of budget. The Board was cautioned that although the Chamber is standing pretty good, fundraising events are needed to keep the Chamber operating in the black.

Dennis Chiappetta voiced concerns that unless revenues from fundraising events happen, expenses could outweigh income.

Gene asked for Board approval to purchase a 2010 QuickBooks upgrade program for Kathy. The cost will be around \$300. The Board approved the purchase of the upgrade.

**Ambassador Report, Jen Loomis** –Jen commented that there is nothing new to report for the Ambassadors.

**STAFF REPORTS**

**Director of Operations, Kathy Hodge** – \$5,000 was netted from the e-waste Roundup, reported Kathy. The Chamber netted \$800 from the State of the City address. Please contact me if you are interested in leading the Relay for Life team or serving as a member of the trivia team for the upcoming Trivia Challenge event at the Library.

Linda Hermann mentioned that the Mayor was surprised at the long lines of cars coming to drop off electronic waste at the e-waste event.

Kathy replied that the company who did the event has approached the Chamber about holding another e-waste round-up at the Glendora Wal-Mart later in the year.

Dennis Chiappetta commented that the e-waste event at Earth Day, which the City hosts, also gets long lines of cars.

**Director of Business Development, Jen Loomis** – Cuisines of the Foothills on Monday, May 17<sup>th</sup> is coming along reported Jen. The evening will take place at the Glendora Country Club from 5:00 to 8:00 pm. The Country Club is the Executive Chef Sponsor of “Cuisines” and they can accommodate up to 20 vendors. Five vendors are confirmed to date including A & J Cake and Candy. Tickets are only \$20 and the Board will be asked to help sell tickets. Sportclips is hosting a Cut-a-thon fundraiser beginning the week of February 21<sup>st</sup>. A donation will be made to the Chamber for each person that brings the “Cut-a-thon” flyer into Sportclips during the week and gets a haircut. The Business / Community Expo will take place at the Diamond Ridge Shopping Center on Saturday, April 24<sup>th</sup> from 10 am to 3 pm. Vendor spaces are \$100. Our other Expos have been business to business types of events. This one will be more of a business to consumer. See me if you are interested in participating and promoting your products and services to hundreds of potential new customers.

Arif Taj commented that a restaurant need not belong to the Chamber in order to participate as a vendor at Cuisines. The exposure to the community that they receive for participating in Cuisines will be great. He also asked the Chamber if they had contacted the businesses at Diamond Ridge about the Expo to see if they would support the event.

### **COMMITTEE REPORTS**

**Business Affairs, Dennis Chiappetta**- Dennis commented that the City wants the Chamber to start another Economic Development committee. Also, the City has money to help the “I Shop Glendora” campaign, so volunteers are needed to work on each of these committees.

Jen Loomis replied that a major hurdle for “I Shop” is the lack of people interested in purchasing the ad spaces. The “I Shop” committee is considering sending out a survey to test the waters and see if people are interested in advertising in an upcoming publication.

Dennis Chiappetta replied that costs to advertise in the “I Shop” publication are really reasonable and the City really wants to promote the campaign. He suggested the Chamber shoot for a spring publication.

Arif Taj said depending on the time frame, he is interested in advertising in the next edition of “I Shop Glendora.”

**Legislative Action, Dr. Cliff Hamlow** –Dr. Hamlow commented that the Legislative Committee is looking for business people to attend the monthly meetings. The meetings are very informative, well attended by the Legislative representatives and provide great insight into legislative issues affecting the business community. The Board was asked for suggestions on how to increase attendance at the meetings so that more dialogue between the business community and the legislative representatives could take place.

Dennis Chiappetta commented that the Board Nominating Committee is currently looking for suitable candidates to serve on the 2010 – 2013 Board of Directors.

**Flashback, Daryl Overlock** –Flashback will take place on August 28<sup>th</sup>, reported Daryl. The first committee meeting will take place soon and everyone is invited to attend and help with the event. Scholarship information is

being sent to the schools and this year applicants applying to a 2 year college, as well as a 4 year one, are eligible to apply for the scholarships. "The City has approached me to help the Village with their July 5<sup>th</sup> car show."

### **CITY AND COMMUNITY REPORTS**

***Glendora City Council, Ken Herman*** –Ken reported that the City is in pretty good shape with a sizeable reserve. Because of the reserve, Glendora citizens still receive great services. However, the next few years will prove challenging as mandatory increases to PERS take effect. This increase in expenditures could lead to layoffs. The Wine Walk was well received and a big success for the Village. Mark your calendars for the Mayor's Prayer Breakfast on February 24<sup>th</sup>.

***Village Business Association, Dena Garvin- Smart*** – No report

### **REPORTS FROM EX-OFFICIO MEMBERS**

***Citizen of the Year, Dr. Patrick Bushman*** – The committee selected Sharon Lewis as the 2009 Citizen of the Year, reported Dr. Bushman. There were 6 excellent candidates, but the committee selected a terrific person. Sharon is a long-time Glendora resident and very involved in the community and Citrus College. Citizen of the Year acknowledges volunteerism and this year's nominee exemplifies that. The event will take place on April 15<sup>th</sup> at the Country Club. The Citrus Singers will once again perform, tickets are \$45 and 250 attendees can be accommodated.

***Charter Oak School District, Clint Harwick*** – No report

***GUSD, Dr. Catherine Nichols*** – Dr. Nichols reported that budget cuts of \$4 million dollars still need to be made. The district is looking at mandatory furlough days and possibly laying off 25 teachers. On March 18<sup>th</sup>, from 6:00 to 8:00 pm at Citrus College, Senator Bob Huff is hosting an Education Summit. Ken Kay from 21<sup>st</sup> Century Skills is the keynote speaker. Everyone, not just educators, are invited to attend as the evening should be most informative.

***Citrus College, Dr. Geraldine Perri*** – Dr. Perri reported that Citrus College received a full accreditation for the next 6 years and they also received commendations for their level of external funding. Over 10,000 students are enrolled, yet the college is operating with a \$1.4 million dollar deficit. The college is trying to avoid layoffs. Work on a Congressional Award is underway.

***Foundation for Glendora Schools, Debbie Deal*** –Debbie reported that the foundation has two events planned. The Support Our Students Campaign will kick off soon. In 2009, the SOS campaign raised \$365,000. On April 30<sup>th</sup>, the Food for Thought charity dinner will take place with all proceeds being donated directly to SOS. Stay tuned for more details.

***Coordinating Council, Pat Loukota*** –Things are moving along for the year, reported Pat. She asked the Board for help in finding individuals and students within Glendora who deserve to be honored for their contributions to the community.

Dennis Chiappetta asked if anyone from the BID attended the monthly Coordinating Council meetings. Since the Village is actively planning events for the year, they need to get them onto the Community Calendar to avoid overlapping dates with other organizations.

Linda Hermann commented that she is the liaison to Coordinating Council for the Chamber, so information could be sent to either her or Rona Lunde who also attends the meetings.

Dennis Chiappetta suggested that a link to the Community Calendar be put onto the Chamber's website. The Board concurred.

***New Business*** –Dennis asked the Board to take note of the calendar of Chamber events at the bottom of their agendas.

***Old Business*** –No report

***There being no further business, the meeting adjourned at 8:15 am.  
Minutes recorded by V. Thompsett***