

## BOARD OF DIRECTORS MEETING MINUTES

Meeting Date: Wednesday, February 20, 2008

Meeting Time: 7:30

### PRESENT

Bushman, Patrick - Ludwick Family Fdn.  
Miki Carpenter – Foothill Presbyterian Hospital  
Chiappetta, Dennis – Athens Services  
Garvin-Smart, Dena – Stellar Business Bank  
Hermann, Linda – A. & J Cake and Candy  
Imboden, Fawn - ACCU  
Macias, Anthony - Primerica  
Murabito, Gene – Business Systems Support  
Nichols, Dr.Catherine – GUSD  
Overlock, Daryl – America’s Home Source  
Pine, Glen – Hawg Heaven

### EXCUSED

Hamlow, Cliff – Azusa Pacific University  
Bartlett, Matt – Century 21  
Herman, Ken – City of Glendora  
Viera, Dr. Michael – Citrus College  
Jafari, D. J. – Glendora Tire

### ABSENT

Lunde, Rona – Jan’s Towing  
Harwick, Dr. Clint -COUSD  
Schabow, Paul – America’s Home Source

### STAFF

Hodge, Kathy – Director of Operations  
Loomis, Jen – Business Development  
Thompsett, Valarie – Admin. Assistant

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**Call to Order – President- Elect Miki Carpenter      7:35 a.m.**

### **Pledge of Allegiance**

**Approval of Minutes from the January 16,2008 Board of Directors Meeting** –Motion made by Glen Pine and seconded by Dena Garvin-Smart.

### **EXECUTIVE COMMITTEE REPORTS**

**President –Elect Miki Carpenter** - Miki welcomed everyone and reported that Dr.Bushman asked to make his report early as he could not stay until the end of the meeting.

**Citizen of the Year, Patrick Bushman** - Dr. Bushman reported that Mike and Marcia Conway were selected as the 2007 Citizens of the Year by the Citizen of the Year Committee. Mark your calendars for this highlight event of the year. The date is April 17, 2008 at Citrus College and begins at 6:00 pm. Only 250 seats are available this year, so make your reservations soon. Gene Murabito will be the MC for the evening. Athens Services and Foothill Presbyterian Hospital are sponsors for the event. More sponsorships are available for anyone interested.

**Treasurer’s Report, Gene Murabito** – Our current assets are \$56,488.73 with our current accounts receivables at \$14,065.20. Total liabilities are \$5,085.81 with \$5,000 of that still owed for the roof and chamber repairs. It will be paid for by the end of the year. The total amount in the 4 CD accounts is \$25,887.77. The Village Business Association has \$8,957.96 in restricted funds. We are showing a net of \$6,906.13 for January and are at 60% of budget.

**Ambassador Report, Matt Bartlett** – No report

### **STAFF REPORTS**

**Director of Operations, Kathy Hodge** – Kathy mentioned to the Board that she is soliciting suggestions for the upcoming City Map cover. “Please get suggestions to me as soon as possible as we are looking at a deadline in which to make our decision.” The Chamber and the City are hosting a business license forum on 2/20/08 as a way of giving our membership a chance to have a dialog with the City regarding the business license changes. Although the forum is targeting realtors, it is open to all businesses.

Miki Carpenter reported that the amnesty period to comply to the new regulations has been extended.

**Director of Business Development, Jen Loomis** – Jen reported that there were 7 drops in January with the majority of them dropping because of business closures or moving away. We gained 5 new members last month.

Only 2 members on the past-due report are over 90 days delinquent. 18 people have signed up for the Business Expo. Quite a few of them are members who are outside of the City and do not attend regular Chamber events. "Now I need to focus on getting the word out to the community about the event."

Glen Pine wanted to know how many spots were available for the Expo.

Jen Loomis replied that 30 spaces are available and she has quite a bit of interest in the remaining spots. She suggested that if Board members were considering participating in the event, they sign up soon.

Miki Carpenter suggested to Jen that she inform the participants to have lots of give-a-ways to promote their business to Expo attendees.

### COMMITTEE REPORTS

**Business Affairs, Miki Carpenter** - Miki reported that Swire Marketing and the Business Affairs Committee are working hard on the April "I Shop Glendora" pamphlet. The local service clubs are being contacted about possible fundraising opportunities in the upcoming issue.

**Legislative Action, Cliff Hamlow** – Valarie Thompsett reported for Cliff – Remember the Mayor's State of the City Address on Friday 3/7/08 at 7:30 am at the Glendora Country Club. Upcoming Legislative Luncheon dates to remember are: April 4<sup>th</sup> at noon with keynote speaker Supervisor Antonovich.

May 16<sup>th</sup> at noon an Education Forum with Glendora Unified and Charter Oak School Districts.

June – TBA an energy forum with The Gas Co and Edison.

All lunches are held in the Glendora School District Boardroom unless otherwise noted.

**Flashback, Daryl Overlock** – The band "The Answer" has been booked and work is underway to get a second group to perform. "I am looking at a contemporary jazz group or someone to do retro music." Letters asking for help will be mailed soon, sponsor letters have been mailed, the T-shirt design is being worked on and the decision has been made to do more print advertising this year instead of TV or radio advertising.

**Scholarship Committee, Miki Carpenter** – Scholarship applications have been mailed and are now available for interested persons. Applications can also be downloaded from our website. The deadline for applicants is April 4<sup>th</sup> at 5:00 p.m.

Kathy asked if students from St. Lucy's could apply.

Miki Carpenter replied "yes."

### CITY AND COMMUNITY REPORTS

**Glendora City Council, Ken Herman**- No report.

**Village Business Association, Dena Garvin- Smart** –Dena reported that the Village merchant meetings have been changed to Fridays, so she will be able to start attending them now. The Glendora Community News will be featuring businesses from the Village in each monthly edition. "I don't have the date, but a Chalk Art Walk is scheduled for sometime in March."

Dennis Chiappetta reminded everyone that the Village Merchants are still working with the City regarding the business approval district.

### REPORTS FROM EX-OFFICIO MEMBERS

**Charter Oak School District, Clint Harwick** –No report.

**GUSD, Catherine Nichols** – The high school basketball team is ranked 3<sup>rd</sup> and is in the quarter finals. All Glendora schools are performing above the 800 percentile on the performance index. Upcoming budget cuts are going to be devastating. \$5.8 million needs to be cut from the budget in the next 18 months in order to meet fiscal state requirements resulting in across the board cuts in programs, staffing etc. To close an elementary schools saves \$500,000. Closing a middle schools saves \$1 million. Closing the 6 elementary schools and 2 middle schools would only save \$5 million, leaving us still short of the required cuts. As it stands now, only 3 states pay less per child than California. The State Legislature is facing a \$14 - \$20 million deficit, but there are ways to close the gap and increase revenues, however, the Governor is refusing to look at all sides of the issue.

Miki Carpenter asked if the GUSD is letting the public know about the high test scores and how devastating the proposed cuts are going to be to the quality of education Glendora students receive.

Glen Pine asked what the Chamber could do to help.

Dr. Nichols replied that if we could let our Legislators know how devastating these proposed cuts will be, that would be a good start. An Education Coalition comprised of California Administrators, California State PTA and school board officials has been created to inform the public of the proposed unacceptable cuts.

Dennis Chiappetta suggested that the Legislative Action Committee draft a letter to be sent to our Legislators.

Dr Nichols replied that she has a generic letter that could be sent to our members to inform them of the proposed budget cuts.

Miki Carpenter asked for Board opinion on sending the above mentioned generic letter to the Chamber membership. An unanimous decision was made to proceed and send the letter to the membership.

**Citrus College, Dr. Michael Viera** –No report.

**Old Business** –Miki Carpenter reminded the Board of the next nominating committee meeting on 2/26/08 at 3:00 p.m. at the Chamber. The Coordinating Council has asked to have a representative from the Council attend the monthly Board meetings.

Kathy Hodge said she saw no problem with that as long as their reports were condensed and precise.

Anthony Macias suggested Linda Herman be the liaison since she regularly attends the Coordinating Council meetings.

Glen Pine asked if the Executive Committee had made a decision on purchasing an Adobe program for the Chamber to convert files to a PDF format enabling anyone to open them.

Kathy Hodge replied that the decision was made to proceed and a program will be purchased soon.

**New Business** – A motion was made by Dennis Chiappetta and seconded by Daryl Overlock to accept the 5 new members. Don't forget the American Cancer Society Relay for Life Walk on June 7 – 8<sup>th</sup>. For more information contact Debbie Less at (909) 592-4866 or (909) 560-0941.

Linda Herman thanked Jen for her composed, prepared, professional presentation to the City Council at a recent Council meeting. “She was a great representation of the Chamber.”

*There being no further business, the meeting adjourned at 8:25 am.*

*Minutes recorded by V. Thompsett*

